

Enterprise Recruitment Scholarship Guidelines



Scholarships for year one and two students

Where there are sufficient suitable applications, Enterprise Recruitment will provide up to 3 tertiary and trade study scholarships to a maximum value of \$2,500 each, for the duration of one year.

All scholarship applicants must read these guidelines in their entirety before applying for the scholarship. By signing and submitting these guidelines along with their scholarship application, applications are confirming that they have read and understood these guidelines.

1 Purpose of Scholarship

Enterprise Recruitment provides the scholarships to encourage students entering their first and second years of study. Applicants are expected to have a proven solid interest in their course of study.

2 Tertiary Provider

Scholarships are available to students studying fulltime at tertiary or trade organizations within New Zealand

3 Criteria (Required Papers)

Students applying for scholarship must meet all of the following criteria:

- Enrolled fulltime at tertiary or trade facility.

4 Application

Scholarship applicants are required to submit an application containing:

- Scholarship application form.
- Verified copies of their high school academic records, and, where available, verified academic transcripts of tertiary study completed to date.
- A brief CV outlining relevant work experience, qualifications and interests.
- A minimum of two referees who can be contacted by Enterprise Recruitment to provide information on the students' likelihood of academic and work bases success in this area.
- A short (up to 300 words) statement about why they deserve to receive the scholarship.
- Signed scholarship guidelines.

Completed applications should be marked 'confidential' and sent to:

Board of Directors
C/O Operations Manager
Enterprise Recruitment
P O Box 13733
Christchurch

5 Selection of Scholarship Recipients

Scholarship recipients will be selected by a panel of Enterprise Recruitment representatives, including but not limited to the Board of Directors

Scholarship applicants whose applications are short-listed will, at minimum, be interviewed by the selection panel, and may be required to give a presentation on a relevant study topic.

6 Timing

Applications for the scholarships will open on 1 September, and will close on 1 February.

7 Payment of Scholarship

Scholarship payment will be made to successful applicants in two equal installments by direct credit to students nominated bank accounts. 50% of the scholarship value will be paid to scholarship recipients by 31 March in the year they receive the scholarship, and the final 50% paid to scholarship recipients by 30 September in the year they receive the scholarship, providing that the student has provided Enterprise with evidence of successful completion of their first semester 'required papers' (as defined above).

8 Value and Tenure of Scholarship

The value of each scholarship is a maximum of \$2,500.00. Each scholarship is available for one year only.

9 Scholarship Regulations

- a. The scholarship shall be known as the Enterprise Recruitment Scholarship program.
- b. Scholarship is available to year one and two students meeting the criteria listed above.
- c. The scholarship will be administered by Enterprise Recruitment.
- d. There will be up to three recipients of the scholarship each year. Where there are not enough suitable applicants, Enterprise Recruitment reserves the right to award less than three scholarships, or to not award any scholarships.
- e. Enterprise Recruitment reserves the right to change the value of each scholarship awarded, prior to awarding the scholarship. The value of a scholarship will not be changed once the scholarship is awarded.

- f. Receipt of scholarship in students' first or second year of study, in no way guarantees receipt of scholarship in subsequent years of study.
- g. Scholarship recipients will agree to media and publicity responsibilities as required.
- h. Scholarships will only be awarded to NZ citizens or NZ permanent residents.
- i. Only candidates undertaking fulltime study in the year the scholarship is awarded are eligible for scholarship.
- j. Each scholarship is available for one year's study only. Candidates may reapply for scholarship in subsequent years, however successful award is not guaranteed.
- k. Scholarship recipients, who, without good reason, withdraw from fulltime study or fail to successfully complete required papers, may be required to reimburse all or part of the scholarships value to Enterprise Recruitment. This clause is subject to appeal to Enterprise Recruitment
- l. Successful completion of papers refers to a passing grade (c) or better. Restricted passes, which prevent the student from enrolling in, subsequent papers require by the scholarship, will not constitute successful completion.
- m. Applicants are required to sign and submit these guidelines with their scholarship application. Scholarship applications that do not contain all the requirements listed in clause four of these guidelines will not be accepted.
- n. Enterprise Recruitment reserves the right to make changes to these guidelines.
- o. These guidelines are written and effective as of March 2008.

10 Privacy of Personal Applicant Information

Personal information on scholarship applicants is collected under the Privacy Act 1993, and remains property of Enterprise Recruitment. Such information will be used to assess the candidates' suitability for scholarship, and for purposes listed in the above scholarship guidelines.

Information on successful and unsuccessful scholarship applicants will be held and stored in a confidential, secure manner, in line with the requirements of the Privacy Act 1993.

Personal information of scholarship recipients may be disclosed to external parties for the purposes of media statements, Enterprise Recruitment publicity, and scholarship promotion.

Under the Privacy Act 1993, candidates are entitled to request to access, copy, and/or request changes to personal information.

Applicant Declaration

Applicants for the Enterprise Recruitment Scholarship (years one and two) are required to sign these guidelines below and submit with their scholarship application. Applicants are advised to retain a copy of the guidelines for their own records.

I _____(full name), confirm that I have read the above guidelines in their entirety, and that I fully understand and accept them and their implications.

Signed: _____

Dated: _____